Advocacy & Policy Assistant – online safety

Vacancy Notice

Temporary contract (3 months) – Brussels based

About Eurochild

Eurochild is an international non-governmental organisation based in Brussels, which promotes the well-being and rights of children and young people at the European level and, through its membership, in Europe. We are supported financially by the European Commission. In the 18 years since its establishment, Eurochild has grown into one of the most influential networks on children’s rights in Europe. It has almost 200 members across 41 countries in Europe, including national coalitions of children’s rights (‘national partner networks’) in 23 countries.

About this position

This position is responsible to support Eurochild’s advocacy work in different digital files at EU level and promoting children’s rights in the digital environment, including engaging with children and civil society organisations across Europe. He/she will be part of the Secretariat team, line managed by the Policy & Advocacy Officer on Online Safety and collaborating closely with other staff members and members as needed. The position is well suited for someone with an interest in EU policies related to online child safety. At Eurochild, we have started developing this area of work with a strong focus on online child safety, especially working on EU files related to online child sexual abuse and online harm. However, this thematic area also covers other far-reaching topics such as children’s digital wellbeing and safety-by-design.

The specific responsibilities of the advocacy & policy assistant online safety will include & relate to:

- Support the policy and advocacy team on online safety
- Monitor developments of EU policy regarding children’s rights and well-being in the digital environment and identify advocacy opportunities to engage in such policy
- Undertake project management tasks in ongoing activities related to stakeholder engagement, particularly children, in the area of children’s rights in the digital environment
- Support Eurochild working structures with members (including drafting documents, organising meetings, coordinating inputs, etc.)
- Assist in the preparation and follow-up of relevant events
- Draft documents in line with Eurochild’s position and recommendations on the topic

Support and supervision

- The advocacy and policy assistant online safety will report to the Policy & Advocacy Officer on Online Safety.
Candidate Profile

We are looking for a candidate with:

- University degree or relevant experience in children’s rights and well-being / social sciences / political sciences / EU policies
- 1-3 years’ relevant work experience
- Commitment and interest in children’s rights
- Good understanding of the functioning of EU institutions and legislative processes; Understanding of political advocacy at the EU level, experience of working with EU policies; Ability to work autonomously and good problem solving skills
- Excellent organisational and time management skills and able to multitask and prioritise
- Fluency in written and spoken English, other languages are an asset
- Flexibility and readiness to work in a small, interdependent and international team
- Ability to provide 2 professional references, if selected

In addition, it is an asset if the candidate has any of the following:

- Background or experience in children’s rights or wellbeing in the digital environment
- Experience in working with children
- Experience of working with or for non-governmental organisations or membership-based networks

Conditions

- 2.000 to 2.300 Euro monthly gross salary depending on experience
- Benefits (13th month, lunch tickets, full hospitalisation & pension insurance)
- Location: Eurochild Secretariat (Avenue des Arts 7/8, 1210, Brussels, Belgium)
- Preferred starting date: 1st October 2023
- Type of contract: Temporary contract (3 months) with a possibility of extension depending on funding

Are you interested?

To apply:
Please complete this online form in English, add your CV (pdf) and submit. Deadline for applications: Monday 3 September 2023, 5pm CET.

Only short-listed candidates will be notified and invited to online interviews, which will take place on the 8th September 2023. The successful candidate is expected to start beginning of October 2023.

If you are not contacted by us by mid-September, please assume you have not been selected for the interviews. We thank you for your interest in Eurochild and wish you every success in your future.

Confidentiality and privacy: All information given upon application will be treated in a confidential manner and according to Eurochild’s privacy policies.

Eurochild is an equal opportunity employer. We are guided by the principle of non-discrimination on any ground, and we apply such principle in our day-to-day operations and in our employment practices.