

Code of Conduct at Eurochild In-Person events

During Eurochild events, we are all responsible for making sure that everyone's wellbeing and safety is taken into consideration. To make it easier for us all to ensure this, and for us all to be able to feel safe, happy and engaged, here are a few rules that we should keep in mind at all times:

1. **Treat others as you would like to be treated:** do not shout, discriminate, tease, bully or use any forms of violence or bad language
2. **Everyone is to be treated with respect:** we are all equal, regardless of race, gender, age, religion, education, cultural background or anything else.
3. **Use user-friendly language:** Keep in mind that most participants have English as their second language, so be careful to speak slowly and clearly when communicating and try to use simple words. It is also alright to ask if you don't understand something that is being said.
4. **Make sure that you listen and allow space for everyone to participate:** We want to hear what all participants have to say. Everyone should feel welcome and respected.
5. Some of you will be **sharing a room with someone you are comfortable with** who is around the same age as you. In these cases we will allocate people of the same gender to share a room. Show respect to your roommate; don't touch their possessions or invite others to the room without their approval.
6. The rooms of children will always be near the rooms of their accompanying adults. The Eurochild Child Participation and organising team will also be sleeping in separate rooms at the hotel with you in case you might need them during the night.





7. There is no strict dress-code. We ask that you **dress appropriately and respectfully** but in a way you feel comfortable and that represents who you are.
8. You will not need a computer or the internet during the event, but you are welcome to use both if you want to. **WIFI will be available at the venue.** Social media will be used to promote the event and all participants are encouraged to use this as well and use the hashtag provided. **Please keep in mind to be respectful towards others in your use of social media at all times.** Be careful to follow the activities and discussions of the event and do not post pictures or remarks about others without asking them first.
9. This Eurochild event is **a smoke and drug free zone.**
10. At Eurochild events **no alcohol will be served. Children and young people below the age of 18, their accompanying adults and Eurochild staff** who have a direct responsibility for children during an event, should refrain from drinking alcohol. All participants are expected to respect Eurochild's Child Protection Policy and to act as role models for the children and refrain from drinking alcohol in the presence of children.
11. **We all need to protect the environment** and keep our surroundings neat. Please clean up after yourself, pick up your trash and treat the event venue, your hotel and other places you might visit with respect.
12. **Be yourself!** You have been asked to participate because we want to hear what you have to say. No suggestions or questions are wrong or bad. Let's all remember to welcome and appreciate diversity.

If anyone (child or an adult) treats you in a way you think is not appropriate, or if you notice someone behaving badly towards another person, or going against the Code of Conduct in any way, then please share that information with your accompanying adult, any of the staff members at the event, or Eurochild's Child Protection Focal Person. They will take care of the situation or assist you in any way needed.

